



ASHRAE Central Oklahoma Chapter Board of Governor's Meeting

Meeting Date: October 16, 2017

Meeting Location: Junior's

Meeting Minutes

Attendees:

Chapter Officers:

Damon McClure – President (*Present*)

Jeff Forman – President Elect (*Present*)

Madison Schultz – Secretary/Social Media Chair/Electronic Communications Chair (*Absent*)

Stephanie Thomas – Treasurer (*Present*)

Trapper Wilson – Vice-President (*Absent*)

Board of Governors:

Andy Donehue (*Present*)

David Royal (*Present*)

Robert Smith (*Absent*)

Caleb Spradlin (*Present*)

Michael Wilson (*Absent*)

Quorum Present

Committee Chairs:

Justin Love (Refrigeration Chair) – *Absent*

Michael Wilson (Webmaster) - *Absent*

Chris Dolan (Research Promotion Chair) - *Absent*

Daniel Brazeale (Membership Promotion Chair) - *Absent*

Andy Donehue (CTTC) - *Present*

Dusty Stoabs (Historian) - *Absent*

Scott Sanders (Student Activities Chair) - *Absent*

Robert Smith (Scholarship Chair / Student Activities Co-Chair) - *Absent*

Caleb Spradlin (YEA Chair) - *Present*

Tino Mendez (Honors & Awards Chair) – *Present*

Conner Waters (Newsletter) – *Present*

Byron Hughes (GGAC) - *Absent*

Brian Sauer (Sustainability) - *Absent*

Brian Garcia (Special Events) - *Absent*

President Damon McClure called the meeting to order at 11:30 am

Presidents Report – Damon McClure

- Currently at 2650 PAOE points, in 3rd place
- Looking to do ASHRAE Society Give Back



- RVC communication going well

Treasurers Report – Stephanie Thomas

- \$6984.39 check received from Interbank Account, holding until next BOG.
- Taxes due November 15th, submitted to accountant for review, our \$50,000+ in CRC receipts forced us to use an accountant for filing assistance
- Andy motion to approve, Caleb 2nd, motion approved.

Committee Reports

- CTTC Report – Andy Donehue
 - Good turnout for 1st meeting
 - Need to update is PAOE
 - Spouses night – need to determine meeting agenda/location
 - Technical Awards – Rebel Smith (FSB) and Michael Wilson (Guernsey) – still needing verify permission from owners, Joe Sanders and Andy to follow up.
 - D.L. – looking to bring another in for spouses night – soft skills topic
- Membership Promotion – Daniel Brazeale
 - Not Present
 - Damon to check updates, some have fallen off
- Student Activities – Scott Sanders
 - Not Present
 - Gene Autry Tech – Jeff Forman provided update and summary, great turnout of over 2000 students, offer made to HVAC instructor to bring his class to our monthly chapter meeting.
- Government Activities – Byron Hughes
 - Not Present
 - RVC has been contacted
 - Day on Hill in March 2018, send out notice ASAP!
- Research Promotion Report – Chris Dolan
 - Not Present
 - Donor Recognition – need to determine what meeting he is planning
 - ASHRAE Night @ Garage – 4:30-7:30, 10/30/17 – meeting in conjunction with YEA event.
- Historian Report – Dusty Stoabs
 - Not Present
 - Still looking for committee members – will bring up at next chapter meeting
- Scholarship Report – Robert Smith
 - Not Present
 - Updated scholarship list posted to website
 - Need to get Account summaries complete – Jeff to work with Robert.
- Sustainability Report - Brian Sauer
 - Not Present
- Golf Report - Bryan Garcia
 - Still need to collect \$2,100 from 7 hole sponsors
 - Net Profit \$18,577
 - Mulligan and vendor tents were a repeatable success



- What could be done better – start earlier, get a sponsor for dinner.
- Newsletter Report – Conner Waters
 - Please get articles in Friday before chapter meeting
- Refrigeration Report – Justin Love
 - Not Present
 - CHK Central Plant Tour on 2/7/18 to be combined with YEA event after
 - Discussion about lunch catering
- YEA – Caleb Spradlin
 - Poker Tournament – looking for a new location this year, have 3 sponsors now, looking for 2 more.
- Honor & Awards - Tino Mendez
 - Not Present
 - Damon & Scott in discussions with Dr. Spitler regarding nomination for Dr. Fisher for E.K. Campbell Award
- Webmaster – Michael Wilson
 - Not Present

New Business

- BOG Meeting minutes from last month not handed out, need to distribute and approve next month's BOG.

Adjourn

- President McClure adjourned the meeting at 12:22pm.

Respectively Submitted,

Jeff Forman
President Elect COK Chapter 2017-2018