

ASHRAE Central Oklahoma Chapter Board of Governor's Meeting

Meeting Date: September 18, 2017

Meeting Location: Junior's

Meeting Minutes

Attendees:

Chapter Officers:

Damon McClure – President (*Present*)

Jeff Forman – President Elect (*Present*)

Madison Schultz – Secretary/Social Media Chair/Electronic Communications Chair (*Present*)

Stephanie Thomas – Treasurer (*Present*)

Trapper Wilson – Vice-President (*Absent*)

Board of Governors:

Andy Donehue (*Absent*)

David Royal (*Present*)

Robert Smith (*Absent*)

Caleb Spradlin (*Present*)

Michael Wilson (*Present*)

Quorum Present

Committee Chairs:

Justin Love (Refrigeration Chair) – *Present*

Michael Wilson (Webmaster) - *Present*

Chris Dolan (Research Promotion Chair) - *Absent*

Daniel Brazeale (Membership Promotion Chair) - *Present*

Andy Donehue (CTTC) - *Absent*

Dusty Stoabs (Historian) - *Present*

Scott Sanders (Student Activities Chair) - *Present*

Robert Smith (Scholarship Chair / Student Activities Co-Chair) - *Absent*

Caleb Spradlin (YEA Chair) - *Present*

Tino Mendez (Honors & Awards Chair) – *Absent*

Conner Waters (Newsletter) – *Absent*

Byron Hughes (GGAC) - *Absent*

Brian Sauer (Sustainability) - *Absent*

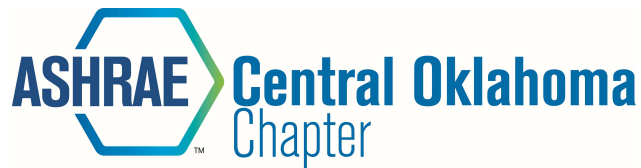
Brian Garcia (Special Events) - *Absent*

Members Present:

Jason Keyes

President Damon McClure called the meeting to order at 11:37 am

Presidents Report – Damon McClure



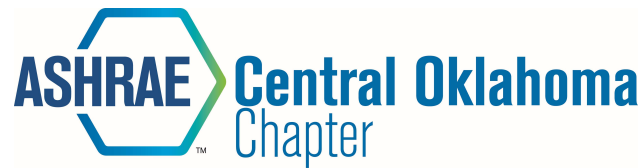
Treasurers Report – Stephanie Thomas

- Estimated income from Golf \$18,577 (this is minus expenses)
 - D. Royal Motion to Accept, J. Forman Second, Passes Unanimously
- Audit: In Progress. Due 15 November 2017.
- Interbank Account: Summary of accounts has been posted to Basecamp. Amounts are correct on Treasurer's Report.
 - D. Royal Motion to close account and combine with ASHRAE endowment account, C. Spradlin Second, Passes Unanimously
 - Find out who are current signatories and close account – Action Item: M Schultz, R Smith, S Thomas
- D. Royal Motion to make donation of \$100 to ASHRAE Research in name of Ted Wolfe, C. Spradlin Second, Passes Unanimously
- D. McClure to post info about donation of money for hurricane relief effort for Harvey to Direct Relief in coordination with the ASHRAE South Texas Chapter

Update PAOE points, stay in contact with DRCs

Committee Reports

- CTTC Report – Andy Donehue
 - Not Present
 - Need Speaker for Spouse's Night March 8 at Remington Park. Maybe move date or location. D. Stoabs to reach out to GE to see if a researcher could serve as the speaker. J. Love has another contact at GE. M. Wilson talk to Boeing facilities folks.
 - Tech awards: M. Wilson is working on one for Guernsey.
- Membership Promotion – Daniel Brazeale
 - 7 new, 7 fell off...
 - Chesapeake may be sponsoring members starting in January
 - Had RVC meeting 2 weeks ago
 - Start reaching out to tech schools?
- Student Activities – Scott Sanders
 - STEM Expo at MetroTech, 150 students, lots of female students
 - OU Student Branch Meeting next week
 - Lots of ASHRAE members are active in volunteering, need to tell S. Sanders so can get points
 - November 4 – Women in Engineering Symposium at MetroTech
 - MBOs will be turned in by Wednesday
 - No response to Student Protégé program yet
- Government Activities – Byron Hughes
 - Not Present
- Research Promotion Report – Chris Dolan
 - Not Present
 - \$200 donation for all Chapter Officers and BOG Members
- Historian Report – Dusty Stoabs
 - Will interview T. Wilson for Newsletter
 - Working on Region VIII requests
 - Needs committee members



- M. Schultz is on committee, make sure to post everything on social media
 - T. Mendez to coordinate with D. Stoabs regarding Honors and Awards to make sure info is up to date.
 - Honors and Awards and Scholarship recipients are on our website
- Scholarship Report – Robert Smith
 - Not Present
- Sustainability Report - Brian Sauer
 - Not Present
 - Rebuilding Together OKC in Spring
 - Event in Fall?
 - ASHRAE Global Giveback, April 22-28, 2018
 - Combine with CRC which will likely be that same week?
- Golf Report - Bryan Garcia
 - Not Present
 - Suggestions for next year
 - Add a flight so more winners
 - Have dinner
- Newsletter Report – Conner Waters
 - Not Present
 - Articles on Basecamp by Friday. Suggested topic: Why are you involved in ASHRAE?
- Refrigeration Report - Jason Keyes/Justin Love
 - Not Present
 - Tour soon: JCI in spring? Aeon? Greenheck?
 - Chesapeake central plant tour in February
- YEA – Caleb Spradlin
 - Garage: Joint RP/YEA Event
 - Needs to be able to run chapter reports
- Honor & Awards - Tino Mendez
 - Not Present
 - Dr. Spitler for service awards
 - Resubmitting Aruna's award – J. Forman to do
- Webmaster – Michael Wilson
 - None

J. Forman Approve previous minute, M. Wilson Second, Passes Unanimously.

D. McClure adjourned the meeting at 12:58pm.

Submitted,

Madison Schultz
ASHRAEcok Secretary 2017-2018