



ASHRAE Central Oklahoma Chapter Board of Governor's Meeting

Meeting Date: September 26, 2016

Meeting Location: Junior's

Meeting Minutes

Attendees:

Chapter Officers:

Trapper Wilson – President (*Present*)

Damon McClure – President Elect (*Present*)

Jeff Forman – Secretary (*Not Present*)

Stephanie Thomas – Treasurer (*Present*)

John Semtner – Vice-President (*Present*)

Board of Governors:

David Royal (*Present*)

Andy Donehue (*Present*)

Madison Schultz (*Present*)

Caleb Spradlin (*Present*)

Travis Wolfe (*Present*)

Quorum Present

Members Present:

Joe Sanders (CRC Chair)

Daniel Brazeale (Membership Promotion Chair)

Tino Mendez (Honors & Awards Chair)

Robert Smith (Scholarship Chair)

Byron Hughes (Government Activities Chair)

Michael Wilson (Website Chair)

President Trapper Wilson called the meeting to order at 11:38 am

Presidents Report – Trapper Wilson

- Welcome – Trapper
- DRC Fund – Special Activity / Event proposal to Bill Klock (no due date before conference)
 - a. Possibly bigger match for winter conference fund as a new member event (Daniel B)
 - b. Possibly Student President Funding (Madison S)
 - c. CRC Community Event / Effort (Brian S)
- 2016-2017 President/Chapter Initiatives
 - a. Open Discussion
 - i. Spouses Night Press Release (John Harrod)
 - ii. Update all PAOE points – RP/MP/SA
 - iii. Email RVC for phone conference prior to 10/1/16
 - iv. Committee sign-up sheets @ next meeting



Treasurers Report – Stephanie Thomas

- Motion to approve budget
- Motion to approve check book (BOK) signature authority – current is John S, Joe S, Mark F, add Trapper W, Damon M, Jeff F)
- Audit Committee appointments

Committee Reports

- CRC Report - John Semtner
 - New meeting time
 - No LSB funding \$8k
 - Need list of sponsorship opportunities
- CTTC Report – Andy Donehue
 - All program slots filled
- Membership Promotion – Daniel Brazeale
 - Planning session scheduled with RVC
 - 7 terminated, 7 new, 22 net decrease
- Student Activities – Madison Schultz
 - OCCC event had 60 people
 - OU Career Fair prep going on
- Government Activities – Byron Hughes
 - Day on the Hill to be finalized.
- Research Promotion Report – Chris Dolan
 - Meeting raffles discussed
 - Discussion about golf fund split.
- YEA – Caleb Spradlin
 - First meeting October 27th, Top Golf
- Historian Report – Dusty Stoabs (*Absent*)
- Scholarship Report – Robert Smith (*Present*)
 - Scholarship apps open October 1
 - Need to determine spendable balance
- Sustainability Report - Brian Sauer (*Absent*)
- Golf Report - Bryan Garcia (*Absent*)
- Newsletter Report – Clay Coe (*Absent*)
- Refrigeration Report - Jason Keyes (*Present*)
 - Discussed tour possibilities, cold storage / brewery
- Honor & Awards - Tino Mendez (*Present*)
 - Not many awards available this year
- Webmaster – Michael Wilson (*Present*)
 - Discussed website calendar update

New Business

- none discussed

Adjourn

- President Wilson adjourned the meeting at 1:01pm.



Respectively Submitted,

Jeff Forman
Secretary COK Chapter 2016-2017